



GAIL FARBER, Director

## COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331


<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

25 August 18, 2015

  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

August 18, 2015

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT  
DEPARTMENT OF BEACHES AND HARBORS  
YVONNE BURKE PARK REFURBISHMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
SPECS. 7352; CAPITAL PROJECT NO. 88997  
(FOURTH DISTRICT)  
(3 VOTES)**

### **SUBJECT**

Approval of the recommended actions will find the proposed Yvonne Burke Park Refurbishment project exempt from the California Environmental Quality Act; establish and approve the capital project; approve the Project Budget and Appropriation Adjustment; and authorize the Department of Public Works to deliver the project using a Board-approved job order contract.

### **IT IS RECOMMENDED THAT THE BOARD:**

1. Find the proposed Yvonne Burke Park Refurbishment project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Establish and approve the Yvonne Burke Park Refurbishment project, Capital Project No. 88997, with a total project budget of \$1,250,000.
3. Approve the Appropriation Adjustment to transfer \$1,201,000 from the Marina Accumulative Capital Outlay Fund to the Fiscal Year 2015-16 Capital Projects/Refurbishment Budget, under Capital Project No. 88997, to complete funding for the Yvonne Burke Park Refurbishment project.

4. Authorize the Department of Public Works to deliver the project using a Board-approved job order contract.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the proposed Yvonne Burke Park Refurbishment project exempt from the California Environmental Quality Act (CEQA); establish and approve the capital project; approve the Project Budget and Appropriation Adjustment; and authorize the Department of Public Works to deliver the project using a Board-approved job order contract (JOC).

#### **Project Background and Description**

Yvonne Burke Park is an existing 8-acre public park facility located along Admiralty Way in Marina del Rey that is operated and maintained by the Department of Beaches and Harbors. The park was originally developed in 1985, and no significant upgrades have been made to the facility since it originally opened. Amenities at the park include large open lawns, a par course fitness circuit with fourteen exercise stations, a portion of the Marvin Braude Bike Trail, and two public parking lots. The park facilities are in poor condition from heavy usage and exposure to the elements over the years and are in need of refurbishment.

The proposed project will consist of refurbishing the existing par course fitness circuit, including replacing the exercise equipment, signage, and existing turf with decomposed granite at each of the par course stations; upgrading the existing park site furnishings, including replacing the seating benches, trash receptacles, drinking fountains, pet waste stations, and park monument sign; replacing and realigning the existing asphalt walkways with new concrete walkways to meet current Americans with Disabilities Act requirements; upgrading one of the existing security lighting standards; reconstructing and reconfiguring the entrance for one of the parking lots to provide improved access; and repairing and enhancing the existing landscape planting areas with native, drought-tolerant landscaping and bioswale planters.

The Department of Beaches and Harbors completed the preliminary schematic design using Public Works' in-house staff to help establish the scope of work, budget, and schedule for the project. Public Works will complete the project design with in-house staff, and construction of the improvements using a Board-approved JOC. It is anticipated that construction will begin in April 2016 and be completed in October 2017.

#### **Green Building/Sustainable Design Program**

The project will support the Board's Green Building/Sustainable Design Program by incorporating native, drought-tolerant landscaping and bioswale planters as part of the landscaping to capture, filter, and infiltrate stormwater runoff from the parking lot.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). These recommended actions support the Strategic Plan by investing in public infrastructure that will enhance cultural and recreational opportunities for County of Los Angeles residents and visitors.

### **FISCAL IMPACT/FINANCING**

The total project cost, including plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, civic art, and County services, is currently estimated at \$1,250,000. The Project Schedule and Budget Summary are detailed in Enclosure A.

The preliminary schematic design costs of \$49,000 were funded from the Fiscal Year 2014-15 Marina Accumulative Capital Outlay Fund. Approval of the Appropriation Adjustment (Enclosure B) will transfer \$1,201,000 from the Marina Accumulative Capital Outlay Fund to the Fiscal Year 2015-16 Capital Projects/Refurbishment Budget, under Capital Project No. 88997, to complete funding for the project.

#### **Operating Budget Impact**

Beaches and Harbors does not anticipate any one-time, start-up costs or an increase in ongoing maintenance and operational costs as a result of the project.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The project design concept was presented to and approved by the Marina del Rey Design Control Board in March 2015.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and amended on December 15, 2009, the proposed project budget includes 1 percent of design and construction costs to be allocated to the Civic Art Fund.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed project is categorically exempt from CEQA. It consists of refurbishing the existing par course fitness circuit, one of the parking lots, and landscaping; and replacing the existing walkways; site furnishings, and signage at Yvonne Burke Park. The proposed project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301 (c), (d), (f), (h), and (l); 15302 (b) and (c); 15304(b); and 15311(a) of the CEQA Guidelines, and Classes 1(c), (f), (h), (i), (j), and (s); 2(a) and (e); 4(c); and 11(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project provides for repair, renovation, and minor alterations of existing facilities and accessory structures with negligible or no expansion of an existing use; and replacement of existing facilities with new facilities of substantially the same size, purpose, and capacity. No tree removal is included. Additionally, the project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

### **CONTRACTING PROCESS**

Public Works will utilize in-house staff to complete the project design and will carry out the construction using a Board-approved JOC.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will have no impact on current County services or projects.

Yvonne Burke Park will remain open to the public during construction, and the contractor will be required to coordinate its construction activities with the County to minimize disruption of public access to the facilities.

**CONCLUSION**

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER

Director

GF:DPH:mae

Enclosures

c: Arts Commission  
Department of Beaches and Harbors  
Chief Executive Office (Capital Programs)  
County Counsel  
Executive Office

August 18, 2015

**ENCLOSURE A**

**DEPARTMENT OF BEACHES AND HARBORS  
YVONNE BURKE PARK REFURBISHMENT PROJECT  
ESTABLISH CAPITAL PROJECT  
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT  
SPECS. 7352; CAPITAL PROJECT NO. 88997**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Construction Documents	12/31/15
Jurisdictional Approvals	02/29/16
Construction Award	03/31/16
Construction Start	04/18/16
Substantial Completion	10/31/16
Final Acceptance	12/29/16

## II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Job Order Contract	750,000
Change Orders	100,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	9,000
Miscellaneous Fees (Gordian Group)	11,000
Other: Utility Connection Fees	0
Subtotal	\$ 870,000
Programming/Development	\$ 0
Plans and Specifications	\$ 120,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	10,000
Material Testing	19,000
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 29,000
Miscellaneous Expenditures	\$ 5,000
Jurisdictional Review/Plan Check/Permits	\$ 10,000
County Services	
Code Compliance and Quality Control Inspection	\$ 60,000
Design Review	0
Design Services	0
Contract Administration	15,000
Project Management	115,000
Project Management Support Services	0
Consultant Contract Recovery	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	16,000
ISD-Countywide Contract Compliance Section	10,000
Legal	0
Subtotal	\$ 216,000
<b>TOTAL</b>	<b>\$1,250,000</b>

August 18, 2015

**ENCLOSURE B**

**DEPARTMENT OF BEACHES AND HARBORS  
YVONNE BURKE PARK REFURBISHMENT PROJECT  
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**APPROPRIATION ADJUSTMENT**

**(See Enclosure)**



COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF BEACHES AND HARBORS

DEPT'S.  
NO. 055

August 18, 2015

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2015-16

3 - VOTES

SOURCES

MARINA REPLACEMENT ACO FUND  
MA2-BH-2000-65296  
SERVICES AND SUPPLIES - \$1,201,000  
DECREASE APPROPRIATION

USES

MARINA DEL REY ACO  
YVONNE BURKE PARK REFURBISHMENT PROJECT  
MA2-CP-6014-65051-88997  
CAPITAL ASSETS - B&I - \$1,201,000  
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 1,201,000

USES TOTAL: \$ 1,201,000

JUSTIFICATION

Reflects the transfer of appropriation from the Marina Accumulative Capital Outlay Fund services and supplies budget to fund the Yvonne Burke Park Refurbishment Project (CP#88997).

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*Adriana Zarate-Lee*  
AUTHORIZED SIGNATURE Adriana Zarate-Lee, Head, Financial Services

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

25

AUG 18 2015

*Patrick Ogawa*  
PATRICK OGAWA  
ACTING EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 014

*[Signature]*  
August 4 20 15

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Mike [Signature]*  
August 4 20 15